



February 3, 1994

(303) 466-3573
FAX: (303) 469-6354

Mr. Mark Gibson
EG&G Rocky Flats, Inc.
Rocky Flats Plant
Building 080
P.O. Box 464
Golden, Colorado 80402-0464

SUBJECT: SUBCONTRACT PC 84017JB ROCKY FLATS SOLAR POND/PONDCRETE PROJECT
[WBS 710 PROJECT MANAGEMENT - HALLIBURTON NUS ROCKY FLATS DENVER]
RESPONSE TO ADDITIONAL FACTFIND QUESTIONS ON THE HALLIBURTON NUS
PROPOSAL FOR FY 94 SERVICES
RF-HED-94-0035

Dear Mr. Gibson:

The following is in response to your letter MDG-045-94 dated February 1, 1994, requesting additional information.

1. Payroll verification for HNUS employees Allen, Gantt, Grotefend, Hiss, Race, Schmidt, Steele, and Wightman are reflected in the enclosed [REDACTED] Report which was included in our December 1993 invoice. Payroll information for B&R employee Jack Templeton is noted on the Weekly Engineering Payroll/Billing report also included in the December invoice. It should be noted that the rate of pay for Jack Templeton is his bare rate to Brown & Root and should be multiplied by a factor of 1.932288 (Overhead/G&A) to attain his billing rate to Halliburton NUS.
2. Halliburton NUS/Brown & Root's policy for severance pay in cases of employee reduction of force is enclosed.
3. The office fax lease was cancelled and the fax was returned to Ricoh instead of packing and shipping to Houston. Thus, the estimated cost of packing and shipping should be removed from Change Order 19, PVN H054. However, Halliburton NUS is awaiting information from Ricoh regarding any possible costs for cancellation of the lease and return shipping of fax.
4. Regarding clarification of costs for broken windshields, HNUS provided the insurance prescribed in Section 69 of the General Terms and Conditions. The deductible for this insurance exceeds the cost of the windshield replacements. Copies of this policy were previously forwarded to EG&G per the terms of the contract.

The vehicles in question were leased to the project by the HNUS Broomfield office. Insurance deductibles for project specific vehicle claims are costed to the project. These are historically not charged to an overhead or G&A pool unless the vehicle was a pool vehicle utilized for overhead related functions. The assignment of the vehicle defines the appropriate assignment of costs.

The windshields were cracked on Colorado Highway 128, north of the Rocky Flats Plant. Each cracked after a small rock chip was first identified to have occurred. The leases for the vehicles, which were competitively bid, state that the lessee is responsible for all repairs that exceed normal wear and tear on the vehicle. The lessor has stated that the cracked windshields are not part of the normal wear and tear associated with this lease and expects the windshields to be replaced prior to the return of the vehicles.

ADMIN RECORD

EG&G Rocky Flats
Attention: Mr. Mark D. Gibson
Page 2

February 3, 1994

5. Regarding the office trailer, generator, and two storage containers, the proposal dated January 27, 1994 (RF-HED-94-0029) reflects only rental costs for these items from February 1, 1994 through September 30, 1994. Our change order #19, PVN H054, attached with the January 19, 1994 letter addresses the demobilization costs for these items. The demobilization costs are not superseded by the rental costs, as EG&G has not indicated that HNUS will be active on the project past the end of fiscal year 1994.

If you have any further questions or comments, please contact me.

Sincerely,

HALLIBURTON NUS CORPORATION



Roger Hiss
Administrative Manager

RAH/tw

Enclosures

cc: T. Beckman
T. Bittner

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RF-HED-94-0035

218
HALLIBURTON NUS

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COMP : 080
DEPAR. : 2412

LABOR CHARGES
MONTH ENDED DEC 25, 195

PAGE NO: 10
REPORT ID: NU50005
PROCESS DATE: 05 JAN 94
PROCESS TIME: 07 06 02
CURRENCY: US DOLLAR

PRI4E/SUMMARY JOB: 3157
WORK ORDER NO./BT:
DESCRIPTION : SOLARPOND/PONDCRETE WASTE REMOVAL
CONTRACT # PC84017JB

EMP ID	GR	ENDED	TYP	WEEK	PAY	NAME/TITLE	HOURLY RATE	HOURS	AMOUNT
549526560	09	12	25	011	HISS, ROGER A	MGR	24.3702	35.0	852.96
569089093	12	12	04	011	STEELE, MATTHEW J	OP COOR	26.5384	32.0	849.23
569089093	12	12	11	011	STEELE, MATTHEW J	OP COOR	26.5384	40.0	1,061.54
569089093	12	12	18	011	STEELE, MATTHEW J	OP COOR	26.5384	40.0	1,061.54
569089093	12	12	25	011	STEELE, MATTHEW J	OP COOR	26.5384	27.0	716.54

ADJUSTMENTS

12/11 BITTNER + 111.70
12/4 HISS + 17.62

Unbilled - Support

10/23 WATTS (809.72)
12/4 PALEOMARES (56.77)

TOTAL LABOR CHARGES


Previously Billed
11/27 WIGHTMAN (342.24)
Addition
12/25 WIGHTMAN +385.02

SUBTOTAL 1,276.0 32,387.86

32,387.86

Billed: 31,695.47

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BROWNE ROOT U.S.A., INC.			ADMIN. INSTRUCTION
NOTICE AND SEVERANCE PAY		IDENTIFICATION NO.	
		AI-91-1.12 REV. 0 DATE: 06-01-86	
CENTRAL ENGINEERING & PROJECT MGMT. DIV.	APPROVAL DATE	PAGE 1 OF 1	

1. GENERAL

This instruction provides guidelines for administering employee reduction of force termination notice and severance pay.

2. REFERENCE

Central Engineering and Project Management Division Administrative Instruction AI-91-1.5, 6-1-86 (Termination Check-Out Procedure).

3. NONEXEMPT HOURLY PROFESSIONAL, TECHNICAL AND ADMINISTRATIVE EMPLOYEES

Continuous Service:

0-10 years	1 week notice or pay
10-15 years	2 weeks notice or pay
15-20 years	3 weeks notice or pay
20 + years	4 weeks notice or pay

All accrued vacation time.

4. EXEMPT EMPLOYEES (SALARIED)

Continuous Service:

0-10 years	2 weeks notice or pay
10-15 years	3 weeks notice or pay
15-20 years	4 weeks notice or pay
20 + years	5 weeks notice or pay

All accrued vacation time.

Roger,
You should be receiving your termination pkg's any day now. I sent them on Thurs./Jan. 13 - I forgot to send the severance pay guidelines in that pkg. - let us know if you have any questions. — Cindy McKinney 575-3847

FROM: Ken Robinson / C. McKinney DATE: 1/17/94 PAGES INCLUDING THIS PAGE: 1		PHONE #: 575-4691 FAX #: 575-4691
TO: Roger Hiss FAX #: 469-6354		

Attachment 3
Page 1 of 1